



THE
ELMS

CANDIDATE INFORMATION





Welcome

Trent College is an independent co-educational boarding and day school, located in Long Eaton, Nottinghamshire. Founded in 1868, we have been providing a first-class education for over 150 years.

Set in a beautiful 45-acre campus we enjoy state-of-the-art facilities, including modern classrooms, sports facilities, and boarding houses. With traditional foundations and a modern outlook, Trent College is renowned for providing an excellent education for its 1,200 pupils.

Our Nursery and Pre-School provide a stimulating and nurturing environment to our youngest children, whilst our prep school, The Elms, and our senior school, Trent College, offer a broad and challenging academic curriculum, all the way through to Sixth Form.

Rated 'Excellent' across the whole school by the Independent Schools Inspectorate in 2021, Trent College has a strong academic record, with a high percentage of students achieving top grades in their examinations and going on to study at some of the best universities in the UK and abroad.

There is also a strong focus on sports, music, drama and a wide range of co-curricular activities to develop our pupils' character and resilience, to prepare them for the modern world.

We have a highly qualified and experienced teaching staff who are committed to providing an excellent standard of education. We also have a large population of support staff, ensuring that our friendly school and beautiful campus operate to the very highest standards.



Our Location

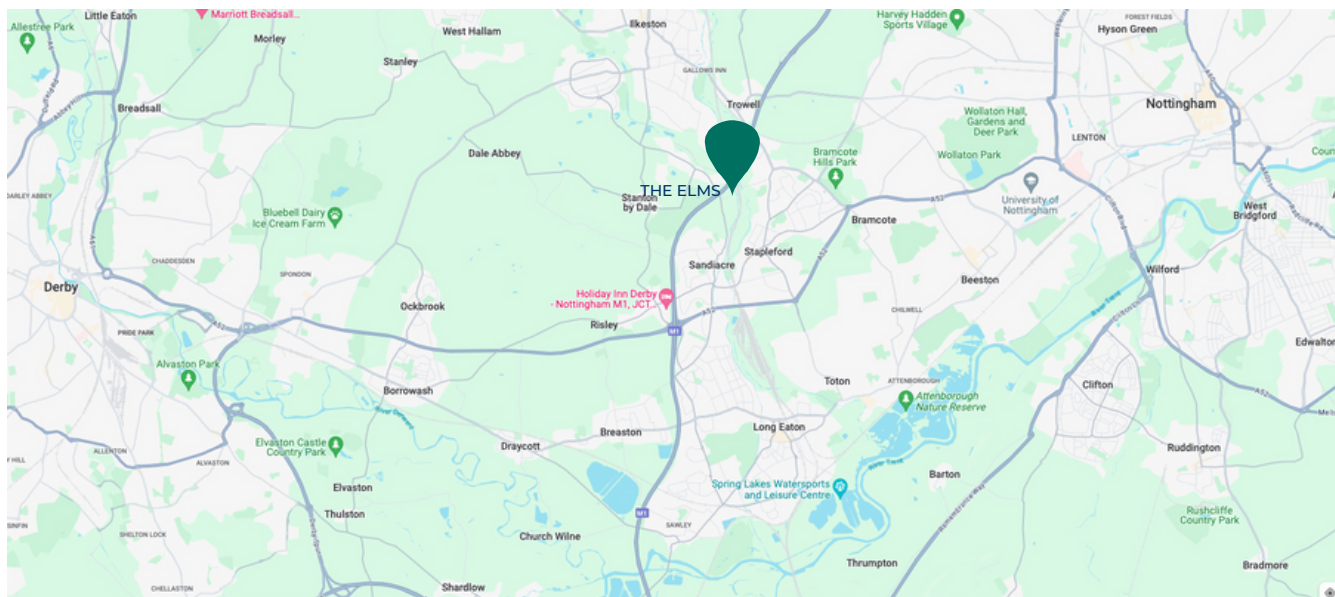
Trent College and The Elms are conveniently situated on the border of Nottinghamshire and Derbyshire.

Ideally located at the heart of the UK's motorway system, we are only 2 miles from junction 25 of the M1, which provides easy access to the M42 and A1.

Reaching Trent College by rail couldn't be easier. Long Eaton boasts its own train station, located 1.5 miles from the schools. Rail routes through Long Eaton run along the Midlands Main Line route, with direct routes to London, Loughborough, Leicester, Birmingham, Nottingham, Derby, Chesterfield and Sheffield.

Our Local Community

Working in partnership and serving the community are natural and very important values at Trent College and The Elms. We work with many local schools in Long Eaton and the wider Erewash borough to increase opportunities and aspirations, and to share the school's excellent grounds, facilities and specialist staff.



Nursery Nurse- Pre School

Job Description

- To work alongside the Pre School Leader and staff team to ensure that The Elms provides the highest possible care to children in our setting.
- To work with reference to current legislation, Ofsted guidance, National Standards and EYFS.
- To ensure that health, safety and security measures are constantly upheld, monitored and maintained, within the nursery environment.
- To plan and deliver activities that meet the EYFS that are suitable to the age range of children in your care and individual requirements.
- To work with other staff members, parents and outside professionals to meet the needs of individual children.
- To be responsible on a day to day basis for the safety and care of children, working in line with all policies and procedures to a the highest standards and to be proactive in highlighting and questioning practices that may need reviewing
- Be pro-active in safeguarding and child protection
- To record your key person children's developmental progress in line with pre school procedures, and National Standards
- To work with parents to maintain good relationships and meet the needs of all children and families.
- To work as part of a team, sharing duties and have the ability to work independently.
- To develop good working relationships with parents and treat any information regarding families and children in strictest confidence, unless there are safeguarding concerns.
- To attend ALL out of working hour's activities, e.g. training, staff meetings, parents evenings, events, etc.
- To be flexible within your role to help other members of staff where required.
- To undertake domestic jobs within the nursery where required e.g. preparation of snack meals, cleaning of equipment, putting out bins, doing the laundry, etc. when required. Using Tapestry where appropriate.
- To constantly strive to improve your practice by attending training courses relevant to the children's personal needs.
- On a daily basis, complete observations of children's progress and activities and feed back to parents through written and verbal communication.
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Specific Tasks

- Communicate on a level which children understand and react to, allowing them time to make decisions and choices regarding their activities routines.
- Allow all activities to be fun with children being allowed to explore as many aspects of activities as they chose.
- Planning, setting up and clearing away daily activities in line with planning and routines
- Changing nappies, toileting and keeping children clean. Providing support and care for children as required
- To encourage children to become independent through allowing them to make choices and encouraging participation with setting up and clearing away during activities and meal times.
- Carry out daily risk assessments in line with nursery procedures
- Maintaining high standards of hygiene and safety all at times which are appropriate for the needs of the children.

- To ensure The Elms Nursery meets the needs of individual children from differing cultures and religious backgrounds, and stages of development, ensuring that all children are treated with respect and given equal opportunities



Terms and Benefits

- £10.70 per hour
- 42.5 hours per week
- Staff can enjoy free lunches in the Obolensky Dining Hall during term time.
- Access to a cycle to work scheme.
- Staff are able to make free use of the school gym, swimming pool and leisure facilities at designated staff times.
- A flexible retirement plan run by TPT Solutions (formerly The Pensions Trust), including Death in Service benefit.
- Enhanced sick pay is available to all staff, and enhanced family benefits such as maternity pay.
- Staff are eligible for fee remission for children attending the school.



Making an application

Candidates who wish to apply for this post should download an application form from our website and email it to recruitment@trentcollege.net Please also attach a covering letter addressed to Faye Parker.

The closing date for applications is Friday 22nd March 2024 (12 noon)

If you have any questions please email recruitment@trentcollege.net or telephone 0115 849 49 49 during term time.

We may close this post early should a suitable candidate be found.

Under current legislation, we are required to advise applicants that this appointment will be subject to a satisfactory Enhanced Disclosure with the Disclosure & Barring Service. Details of any criminal record (spent or unspent, due to exemption from the Rehabilitation of Offenders Act 1974) must be disclosed at interview. Only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to obtaining a position at Trent College.



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Trent College, Derby Rd, Long Eaton, NG10 4AD